

TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY



**MUNICIPAL
BUILDING**
600 BLOOMFIELD AVENUE
VERONA, NEW JERSEY 07044
(973) 239-3220
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MAYOR
CHRISTOPHER H. TAMBURRO

DEPUTY MAYOR
JACK McEVOY

COUNCILMEMBERS
ALEX ROMAN
CHRISTINE McGRATH
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**VERONA COMMUNITY
CENTER**
880 BLOOMFIELD AVENUE
VERONA, NEW JERSEY 07044

TOWNSHIP MANAGER
KEVIN O'SULLIVAN

TOWNSHIP CLERK
JENNIFER KIERNAN

TOWNSHIP ATTORNEY
BRIAN J. ALOIA, ESQ.

**DEPARTMENT OF
PUBLIC WORKS**
10 COMMERCE COURT
VERONA, NEW JERSEY 07044

Building Department Required Inspections

The following are **REQUIRED** inspections pursuant to NJAC 5:23-2.18 for **NEW BUILDINGS, ADDITIONS, RENOVATIONS & ALTERATIONS**.

Note: Zoning approval is not an approval to start building. All drawings must be approved by the required disciplines and a building permit must be issued. Other inspections may be required depending on the scope of the project. Consult the Subcode Officials if you have questions.

1. Building: Footing bottom of trench, and rebar if applicable **PRIOR** to the pouring of concrete.

Wall forms & Steel **PRIOR** to the pouring of concrete.

Foundation **PRIOR** to the placement of backfill.

For New Homes; Foundation location survey required **PRIOR** to inspection. Contact the Engineering Dept.

Sheathing **PRIOR** to the installation of house wrap, siding & roofing. Windows and doors must be installed.

Slab **PRIOR** to the placement of concrete

Electrical & Plumbing: under-slab inspections required at this time.

Framing: **AFTER** passing Electrical, Plumbing & Fire rough inspections

BEFORE insulation- Installation of windows and siding must be complete

Insulation **PRIOR** to the installation of gypsum board and sheetrock

Building Final CANNOT be scheduled until Electric, Plumbing and Fire pass final inspections

2. Electric: Rough wiring for all fixtures and trenches if applicable. **Electric final**

3. Mechanical: All duct work, exhaust fans, motors, and dryer vents. Before sheet rock. **Mechanical final**

4. Plumbing: Rough installation; air test for gas piping, water test for water piping, waste and vent piping and trenches if applicable. **Plumbing final**

5. Fire: Rough location of all fire protection equipment, including smoke alarms **Fire final** ***Please note all manufactured fireplaces are subject to rough inspection as per the UCC. Kitchen hoods over 400 CFM require permit.**

Notes:

Please call the Verona Building Dept. to schedule all Inspections, scheduling at the counter will not be accepted.

Inspections cannot be scheduled immediately upon issuance of permit as work should not be started until permit is issued. Only schedule inspections when work is ready so you are not taking up inspection time for someone else.

Any deviation from the original approved drawings will require as-built drawings. Two copies of signed and sealed drawings from the original New Jersey Licensed Design Professional (if applicable) or two copies from the responsible party.

In New Jersey, occupying or using a building or structure without a valid TCO or Certificate of Occupancy is illegal. If it is found a building is being occupied without a TCO or Certificate of Occupancy, penalties and fines will be issued.

Signature of Contractor and Date

Signature of Homeowner and Date